

**Carers Partnership Board Away Day
24 August 2010**

What we said	What we are going to do
<p>The proposed Terms of Reference were circulated and discussed.</p>	<p>The Board's Terms of Reference will be updated to reflect links to other Partnership Boards, engagement with Young Carers, support available to carer representatives to enable them to participate in the Board meetings and strengthen the purpose of the Board statement. Thereafter the proposal is to review the Terms of Reference annually.</p>
<p>A Carer Co-Chair was elected by the Carer representatives present at the meeting. Three carers were nominated for the position – Ifeoma Akubue, Marylyn Duncan and Patricia Charlesworth.</p>	<p>Marylyn Duncan was elected by the carer representatives as the Carer Co-Chair.</p>
<p>Group discussions took place to determine our priorities for the Board.</p> <p>Identified priorities include:</p> <ul style="list-style-type: none"> • Carers Assessments <ul style="list-style-type: none"> ○ With tangible outcomes that result in actions ○ A clear pathway and process which identifies key stages and timeframes so carers know what to expect ○ Information received in writing – clear and transparent communication ○ Timely review of assessment • Respite Care (planned and emergency) <ul style="list-style-type: none"> ○ Focus on learning disabilities and the beds available ○ Clarity about what people can expect 	<p>All the detailed information captured during the group discussion will be used to develop an action plan for each of the priorities.</p>

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<ul style="list-style-type: none"> ○ Planned respite / breaks – linking to outcome of carers assessment. Personalised and relevant to the individual whilst still acknowledging that emergencies happen and respite may be required then. ○ Risk assessment at carers assessment – picking up that respite may be required ○ Some of this work could be picked up in the Carers and Personalisation pilot ● Community Health Services <ul style="list-style-type: none"> ○ Identify what other services / resources are available to carers given the ‘uncertainty’ of GPs and their new roles ○ Invite GP leads to a CPB meeting – maybe hold a health focussed Board meeting ○ Dialogue with health services ensuring carers are recognised and supported in primary care ● Publicity and engagement <ul style="list-style-type: none"> ○ Develop some branding for the Board – a logo and a catchy phrase ○ Engaging other groups and services that work with carers to ensure that the right information is available to carers ○ Right information available in the right place ○ Helping providers to have the right information to share with carers ● Carer Awareness and Community Services <ul style="list-style-type: none"> ○ Delivering training sessions to professionals in 	

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<p>community services around carer awareness – ensuring that carers help to deliver the presentation to share their personal experiences which are often very powerful.</p> <ul style="list-style-type: none"> • Safeguarding Adults was also discussed and agreed that it underpinned all the work that we do. 	
<p>The Board then agreed that its top 4 priorities for the next year were:</p> <ul style="list-style-type: none"> • Publicity and engagement • Carers Assessment • Respite Care • Carer Awareness and Community Services 	<p>Actions for each priority will be developed and will be brought to the next Carers Partnership Board meeting for agreement.</p>
<p>Carers were invited to indicate where they might like to be involved in helping to achieve the priorities.</p> <ul style="list-style-type: none"> • Publicity and Engagement – Mr Lock, Faiza, Nick, Mina and Jayshree • Carers Assessment – Marylyn, Una, Nick and Faiza • Respite Care – Freda, Faiza, Nisha and Marylyn • Carer Awareness and Community Services – Nick, Faiza, Maggie and Patricia 	<p>Once the Board has agreed the actions under each priority, work will begin with the people identified.</p>